

Grand Valley State University
CLAS Academic Advising Center
 C-1-140 Mackinac Hall
 616-331-8585

Teaching Endorsement Planned Program
Spanish Minor – Secondary Education

Student Name: _____ Date: _____
 Email Address: _____ SID: _____
 Phone: _____
 Transfer Institution(s): _____

Required Courses: (x) = completed; (*) = needs to complete; (?) provide syllabus for possible cr.

Course Number	Course Name	Credits	Completed	Scheduled	Grade	Quality Points
SPA 321	Conversation & Composition I	3				
SPA 322	Conversation & Composition II	3				
SPA 314	Teaching Methods	3				
SPA 309	Advanced Grammar	3				
SPA 335	Introduction to Spanish Linguistics	3				
	<i>Choose Two Civilization & Culture Courses from: **</i>	6				
SPA 310	Spanish Civilization & Culture (3)					
SPA 311	Latin American Civilization & Culture I (3)					
SPA 312	Latin American Civilization & Culture II (3)					
SPA 313	Latino/a Civilization & Culture (3)					
SPA 380	Contemporary Spain (3)					

Total Credits needed: 21
Cumulative GPA: 2.7

Special Considerations:

Must pass Oral Proficiency Interview prior to College of Education Application

Notes:

Departmental Approval: _____ **Date** _____

Next Steps:

1. Apply to Grand Valley State University if you have undergraduate courses remaining. Click here for a link to the Admissions Application: <http://admissions.gvsu.edu/admissions/undergrad.asp>
2. Successfully complete all coursework
3. Successfully complete the State required test in your endorsement area
1. Complete the “endorsement application” form from the Registrar’s Office.
2. Submit official transcripts from all colleges and universities you have attended (do not resend if Grand Valley has all of your transcripts).
4. A returned approved Endorsement Audit from the appropriate academic department.

After all paperwork has been received and the recommendation has been made to the State, the Registrar’s Office will mail you a 90-day letter verifying the completion of your new endorsement. The State will send you the fee for a new endorsement. Once you pay the fee, the State will mail you a newly endorsed teaching certificate.

**Document Approved
Mike Vrooman 1-30-09**