

Grand Valley State University
CLAS Academic Advising Center
 C-1-140 Mackinac Hall
 616-331-8585

Teaching Endorsement Planned Program
Sociology Minor – Secondary Education

Student Name: _____ Date: _____

Email Address: _____ SID: _____

Phone: _____

Transfer Institution(s): _____

Required Courses: (x) = completed; (*) = needs to complete; (?) provide syllabus for possible cr.

Course Number	✓	Course Name	Credits	Completed	Scheduled	Grade	Quality Points
SOC 201		Introduction to Sociology	3				
SOC 280		Social Problems	3				
SOC 304		Analysis of Sociological Data	3				
SOC 360		Social Psychology: Sociology's View	3				
SOC 382		Race and Ethnicity					
SOC 385		Social Class Inequality					
SOC 400 <i>OR</i> SOC 401		Classic Social Theory Contemporary Sociological Theory					

Total Credits needed: _____

Cumulative GPA: _____

Special Considerations:

At least 12 hours must be at the 300 or 400 level

No more than 3 hours of 399 and 499 combined may count toward a minor.

Notes:

Departmental Approval: _____

Date _____

Next Steps:

1. Apply to Grand Valley State University if you have undergraduate courses remaining. Click here for a link to the Admissions Application: <http://admissions.gvsu.edu/admissions/undergrad.asp>
2. Successfully complete all coursework
3. Successfully complete the State required test in your endorsement area
4. Complete the “endorsement application” form from the Registrar’s Office.
5. Submit official transcripts from all colleges and universities you have attended (do not resend if Grand Valley has all of your transcripts).
6. A returned approved Endorsement Audit from the appropriate academic department.

After all paperwork has been received and the recommendation has been made to the State, the Registrar’s Office will mail you a 90-day letter verifying the completion of your new endorsement. The State will send you the fee for a new endorsement. Once you pay the fee, the State will mail you a newly endorsed teaching certificate.