

**Grand Valley State University**  
**CLAS Academic Advising Center**  
 C-1-140 Mackinac Hall  
 616-331-8585

**Teaching Endorsement Planned Program**  
**French Minor – Secondary Education**

Student Name: \_\_\_\_\_ Date: \_\_\_\_\_

Email Address: \_\_\_\_\_ SID: \_\_\_\_\_

Phone: \_\_\_\_\_

Transfer Institution(s): \_\_\_\_\_

**Required Courses: (x) = completed; (\*) = needs to complete; (?) provide syllabus for possible cr.**

Course Number	✓	Course Name	Credits	Completed	Scheduled	Grade	Quality Points
FRE 202		Intermediate French II	3				
FRE 301		Introduction to Literature	3				
FRE 304		French Conversation	3				
FRE 306		French Composition	3				
FRE 307		Advanced French Grammar	3				
ENG 261		Study of Modern Language	3				
		<i>Take 6 credit hours of FRE 300 or 400 level courses</i>					
			3				
			3				

**Total Credits needed:** 24

**Cumulative GPA:** \_\_\_\_\_

**Special Considerations:**

Pre-requisites: FRE 101; FRE 102 (or FRE 150); FRE 201; FRE 202

**Notes:**

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Departmental Approval:** \_\_\_\_\_

**Date** \_\_\_\_\_

## Next Steps:

1. Apply to Grand Valley State University if you have undergraduate courses remaining. Click here for a link to the Admissions Application: <http://admissions.gvsu.edu/admissions/undergrad.asp>
2. Successfully complete all coursework
3. Successfully complete the State required test in your endorsement area
1. Complete the “endorsement application” form from the Registrar’s Office.
2. Submit official transcripts from all colleges and universities you have attended (do not resend if Grand Valley has all of your transcripts).
4. A returned approved Endorsement Audit from the appropriate academic department.

After all paperwork has been received and the recommendation has been made to the State, the Registrar’s Office will mail you a 90-day letter verifying the completion of your new endorsement. The State will send you the fee for a new endorsement. Once you pay the fee, the State will mail you a newly endorsed teaching certificate.

Document Approved  
Janel Pettes Guikema 3/21/09