

**GRAND VALLEY STATE UNIVERSITY
CREDIT/NO CREDIT REQUEST FORM**

POLICY: Undergraduate students may elect a maximum of 10 semester hours of major, minor, or cognate courses to be taken on a credit/no credit basis only with the consent of the student's major department. A maximum of 25% of a student's hours of Grand Valley courses earned to fulfill graduation requirements may be taken on a credit/no credit basis.

Use this form to have CR/NC (non grade point grades) as a grade rather than A-F (grade point grades).

The following restrictions apply:

- 1. The form must be completed and received in Records by the end of the 5th day of the semester.**
- 2. CR is C or better; C- or below is NC.**
- 3. This option is irreversible.**
- 4. A grade of NC does not replace an earlier grade point grade.**
- 5. If the course is an elective, a general education course, or a degree cognate course, complete only Part A.**
- 6. If the course is in your major or minor, or a cognate in your major, you MUST complete Part A and obtain the signatures required in part B.**

PART A

Last Name	First	Middle	Student Number
Course elected Credit/No Credit: _____			Semester/Year: _____

PART B

Signature of Advisor	Signature of Head of Your Major Unit
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Copies: White: Records Yellow: Advisor Pink: Student 05/04

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