

ACADEMIC AND PROFESSIONAL COUNCIL  
MARCH 10, 2009, 9:00 P.M., CDC AUDITORIUM

CHAIR	CO-CHAIR	SENATOR (FUNDING BOARD)
<b>MICHELLE BURKE</b> ASSOCIATE DIRECTOR OF STUDENT LIFE BURKEMI@GVSU.EDU (616) 331-2358 KC 1110	<b>STEVEN LIPNICKI</b> DIRECTOR OF PEW CAMPUS STUDENT SERVICES LIPNICKS@GVSU.EDU (616) 331-7188 DEV 119B	<b>SHIRIN PALEKAR</b> STUDENT SENATE FINANCE COMMITTEE SHIRINPALEKAR@GMAIL.COM (616) 331-2333 KC 0008

- I. **Welcome and Introductions**
- II. **Attendance and Registration Status of Member Organizations**
  - a. Allendale/Downtown Organizations
- III. **Funding Board Elections – not enough applications received**
  - a. Need at least 5 (ideally 7) students to serve—if we don't have a Board, we won't allocate funds
  - b. Funding Board Meetings Tuesdays, 5:00 p.m. (March 24, 31; April 14)
  - c. Requests this semester are for August/September/October activities and for any specific annual program important to your RSO (requests for events held after October will be scheduled at the discretion of the Chair)
- IV. **How to Complete Requests**
  - a. Officer logs into <http://www.gvsu.edu/studentlife/stuey>
  - b. Go to "My Organizations" page
  - c. Click the "\$" icon (Manage Budgets)
  - d. Complete and submit form
- V. **New Funding Process for Student Organizations**
  - a. \$32,000 base budget that WE allocate!
- VI. **Budget Process for 2009-2010**
  - a. Program-by-program requests – plan now for July 1-October 2009 needs
- VII. **Future Deadlines/Meetings**
  - a. **March 24**, 5:00 p.m. – Funding Board Meeting #1 (Submit requests by March 17)
  - b. **March 31**, 5:00 p.m. – Funding Board Meeting #2 (Submit requests by March 24)
  - c. **April 7, 9:30 p.m.**, Grand River Room – **FINAL COUNCIL MEETING OF THE YEAR** -- Ending this Year/Planning for Next Year/Funding Board Updates
  - d. **April 14**, 5:00 p.m. – Funding Board Meeting #3 (Submit Requests by April 7)

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**ACTION STEPS**

- Log in to [www.gvsu.edu/studentlife/stuey](http://www.gvsu.edu/studentlife/stuey) -- is your group in good standing?
- Plan and submit Funding Requests for next fall semester!
- Check the status of your current budget. Can you co-sponsor events?
- Prepare a calendar for the next academic year – forecast events that will need funding. Prepare budgets for each event and determine how you will pay for activities.
- Check your STUEY messages and SOC mailbox at least weekly!
- Discuss this meeting with the other officers and advisor of your organization.