



**AP Committee Meeting Agenda
Tuesday, November 7, 2-3pm**

| | | |
|-------------------------------------|----------------------------------------|-------|
| Jason Cronkrite (Vice Chair) | CECI, PCEC | 2024 |
| Myesha Gholston | Academic Affairs Student Support Units | 2026 |
| Anne Jbara (Secretary) | Central Admin, Development, I&E | 2025 |
| Derek Johnson | Central Admin, Development, I&E | 2024* |
| Michelle McCloud | BCOIS, CLAS | 2026 |
| Justin Melick | Information Technology | 2024 |
| Bobby Nielsen | Student Affairs | 2025 |
| Michael Przydyzial | Student Affairs | 2025 |
| Mike Stoll | CHS, KCON | 2024* |
| Brent Tavis | Finance & Admin | 2024 |
| Daniel Vainner (Chair) | Enrollment Development | 2025 |
| Quincy Williams | CECI, PCEC | 2024* |
| Mary Albrecht | Provost Office Liaison | |
| Tara Bivens | HR Liaison | |

Keigh-Cee Bell, Hannah Schoenfeld, Chelsea Ridge, Meagan Treadway, Shannon Dale

1. Intros
2. Meeting Minutes
 - a. [10/17 Minutes](#)—minutes approved
3. Vacancies—Advertised in newsletter and on website
 - a. Awards (2 openings - one in 2025, one in 2024)
 - i. Alex Jacobsson - CECI/PCEC (no CECI/PCEC representation on committee)
 - ii. Dani Lauer - AA- Support Units (no AA-Support representation on committee)
 - b. Salary and Benefits - 2 openings
 - i. Jon Dean - IT (IT has one member on committee)
 - ii. Mathew Collver - CHP/KCON (CHP/KCON has one member on committee)
 - c. Justin M moved to approve all four, Mike P. seconded; all in favor; Jason will follow up
 - d. Secretary—Derek expressed interest
 - i. Jason moved, Myesha seconded; all in favor, Derek will begin in winter semester
4. AP Forum Ideas
 - a. Meagan Treadway, Michelle McCloud, Dan

- b. Open to more folks aside from just SLT; send out a survey in December-ish to determine what staff is interested in hearing about (from Deans? etc.?)
 - c. Breakout sessions will be consecutive so everyone can attend all sessions
 - d. Survey can ask re: topic areas of interest, whether a change to this format is what people want
 - e. Can consider asking people to submit questions ahead of time but also want people to be able to ask questions in the sessions
 - f. Discussed moving forum to morning (two hours)
 - g. Will discuss with Jesse to get his thoughts before proceeding
 - h. Possibility of not including all VPs, or of structuring this in two separate events; concern that allocated time may not be enough
5. AP Committee Representation on the Equity and Inclusion (EIC), UAS Standing Committee
- a. Quincy served last year, anyone else interested in serving this year? Let Dan know by tomorrow
6. Updates
- a. Social Justice
 - i. Teach In is tomorrow at Pew, Thursday at Allendale; committee is volunteering to be moderators and hosts, list of presentations looks great; goal to have next year's chair as part of Teach In planning committee
 - ii. Working through survey results, next meeting is on Monday
 - b. Salary and Benefits
 - i. Working on survey results, will review next week
 - c. Professional Development
 - i. PD coming up next week (11/14)--49 people registered so far!, and planning social for the spring
 - ii. Working hard on updates to the AP committee website
 - d. Awards
 - i. Nominations open on December 1
 - ii. Event will be on April 9, 2024, 12-1:30, with more info to come
 - e. Student Senate--no rep today
7. Future meetings
- a. November guest
 - i. VP Behler, Nov 14th, moved from Nov 21, questions will be out tomorrow
 - b. December (12/19)
 - i. President Mantella and VP Bernal
 - c. January
 - i. 16th-Jenny Hall-Jones
 - d. February
 - i. VP Topic
 - e. March
 - i. VP Sanial? VP Truss?

8. Fall 23 Compensation Memo
 - a. See 10/31/23 email from me
 - b. We have not seen FSBC memo yet, but assumption that they will also be asking for CPI + 1.5%; would FSBC be open to sending memos at around the same time? (it will likely be a little while)
 - i. Send the memo to FSBC first, since we are referencing their work?
 - c. Recommendation to put the ask in bold
 - d. Conversation re: paying AP at median based on CUPA data; could also include this ask in the memo, or make it into a second memo later in the year
 - e. Will send to Bob Hollister for review/confirmation, then will send to committee for approval
9. [CUPA Survey](#)-Discussion
10. Fall 2023 AP Survey
 - a. Mike S, Mike P, Justin, Jason, Michelle, Dan, Hannah
 - b. Subcommittees
 - i. Themes and Highlights
 - ii. What do you want out of next survey
 - iii. Goal of Nov 15 turnaround
 - c. President's Council presentation—possibility of this happening in December
11. 2024 Winter New Staff Orientation Resource Fair
 - a. Jan 19, Kirkhof, Pere Marquette, 10:15-11am
 - b. Could use a tablecloth and candy
 - c. Michelle and Jason will work at this session
12. Professional Headshots?
 - a. VP Sanial seems on board, working to find out more
13. Newsletter
 - a. Send newsletter updates to Myesha
 - i. Award nominations
 - ii. Info on salary memo
 - iii. HR updates
 - b. Goal is to send out approximately every 5 weeks
14. Board Meeting reminder
 - a. Friday, February 23, 2024
 - i. Seidman, 8am Committee, 11am Formal
 - b. Friday, April 26, 2024
 - i. Seidman, 8am Committee, 11am Formal
 - c. Friday, July 12, 2024
 - i. Kirkhof 2204, 8am Committee, 11am Formal
 - d. Friday, October 18, 2024
 - i. Kirkhof 2204, 8am Committee, 11am Formal
15. Other?